



OFFICE USE ONLY
Job sent:
Balance due:
Fees paid:

**Colorado Snowsports Museum
And Hall of Fame**
231 S. Frontage Road, East
P.O. Box 1976
Vail Colorado 81658
(970) 476-1876

**Colorado Snowsports Museum Research
And Artifact Collection Facility**
13401 W. 43rd Drive
Unit 9
Golden, CO 80403
(303) 273-5810

Print & Media Use Contract

A research fee (\$40.00) applies to all inquiries

1. Requested use of photograph(s), film, or video, please check one and explain below:

- | | | |
|--|--|--|
| <input type="checkbox"/> Research | <input type="checkbox"/> Decoration (personal) | <input type="checkbox"/> Commercial (brochures, ads) |
| <input type="checkbox"/> Publication (print) | <input type="checkbox"/> Decoration (commercial) | <input type="checkbox"/> Other |
| <input type="checkbox"/> Publication (media) | <input type="checkbox"/> Production | |

Explain: _____

2. Description of item(s) desired for use: _____

3. List title(s) of publication or media piece title, which item(s) will appear in:

Publication Data: _____

Number of copies to be published: _____

In consideration of our supplying you with the above, you agree:

- To pay the total fees as explained by the Colorado Snowsports Museum staff
- To use the items for the purpose stated on this form and for the number of times indicated for use.

- To give the Museum credit, please use: “Courtesy of: Colorado Snowsports Museum and Hall of Fame.” Please take care not to use our old name Colorado Ski and Snowboard Museum or Colorado Ski Museum.
- If possible, please use the Museum logo in the credit (request a JPEG). Email dana@snowsportsmuseum.org to receive file.
- To provide the Museum with a free copy of the item containing the item.
- To abide by all other conditions described in this contract.

Name of Business: _____

Name and title: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Signature	Date	Signature for CSM	Date
-----------	------	-------------------	------

Conditions of Print & Media Use Contract

PERMISSION FOR RESALE OF REPRINTS OF PHOTOGRAPHS OR MEDIA FROM THE COLORADO SNOWSPORTS MUSEUM AND HALL OF FAME (CSM) COLLECTION/ITEMS IS NOT A PART OF THIS AGREEMENT AND REQUIRES SEPARATE PERMISSION

Each order must be accompanied by a signed document: Print & Media Use Contract. Requests for image adjustment must be made in writing or by email. Details must be identified as such on the contract.

The CSM reserves the right to limit the number or copies; to restrict the use of reproduction of rare or valuable items; to ensure the use of material from its files is reproduced in good taste; to make special fee quotations on items involving unusual difficulty in copying; and to charge a higher fee than specified for a small number of unique items.

The user must assume all responsibility for questions of copyright that may arise in the use of reproduced material provided by the CSM. The Museum will provide any information it has available to the user.

The Museum gives no exclusive rights for use of graphic material. Publication or reproduction of items requires the written permission of the Museum and payment of applicable fees. Permission for publication or reproduction of photographs and all media is granted for the purpose as stated in this contract. Permission does not extend to future editions. Any subsequent use, or use not specified in advance for all items on this contract requires the written permission of the Museum and payment of additional fees. All other rights, including those of further publication, are reserved in full by the Museum.

Before publication of any material, the Museum reserves the right to require a publication proof prior to final use approval. Requests for copies of graphic items intended for single mass reproduction into formats such as poster, post cards or note cards may be subject to special contractual procedures with the Museum.

The CSM does not permit photographs and negatives to leave the collection. The Museum is the sole entity allowed to make negatives and reprints of photographs in the collection. The Museum does permit members of the local news media to copy photographs for use in newscasts, newspaper articles or documentary reports,

but not for commercial productions. In this instance, if a negative is made, the original photograph, the negative, and the reprint must be returned to the Museum. The Museum reserves the right to limit the number of items copied and to refuse permission to copy especially if damage could result to the materials.

Warning concerning copyright restrictions:

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Photocopies or other reproductions can be furnished only under certain conditions. The Museum reserves the right to refuse to accept a copying order if, in its judgement, fulfillment of the order would involve violation of copyright law.

Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not be “used for any purpose other than private study, scholarship, or research.” If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of “fair use”, that user may be liable for copyright infringement.

Fee Breakdown

USE IS GOVERNED BY A CONTRACT SIGNED WITH THE MUSEUM. THE TOTAL FEE FOR USE OF A PHOTOGRAPH OR MEDIA FROM THE COLORADO SNOWSPORTS MUSEUM’S COLLECTION IS A COLLECTION USE FEE.

Reproduction Fees (materials not already digitized):

Digitization of Film	\$3.50/foot
Digitization of VHS or Beta	\$70/hour
Digitization of Photos	TBD

(Mitigation of conservation issues that occur in the digitization process and have to be attended to are: \$60/hr., but will be clearly communicated after the process of transfer starts. Amount to be determined).

Commercial decorative (offices, restaurants, stores)	\$50.00
Personal display-decorative	\$50.00

Advertising, Book jacket, Commercial or Motion Picture, Books, Magazine and Newspaper: Use Fees are TBD and are based on the answering of questions above. (\$50-\$100+)

Other Fees and Tax:

Rush Fee-	\$40
-----------	------

Most orders will be filled within 10-14 working days.

Setup Fees-

Prices listed above are for existing digital images and media types. An additional fee of \$35 will be added for new scans.

Sales Tax-

Vail sales tax is 8.4%. Business goes through the museum office.

Shipping and Handling Fees-

\$35.00 U.S. / \$150.00 International - If your company has a FedEx number you may include this on your order form for faster service.

WE RESERVE THE RIGHT TO WAIVE FEES FOR REPRODUCTIONS REQUESTED BY COLORADO NON-PROFIT ORGANIZATIONS OR UNIVERSITY PRESSES ENGAGING IN NON-COMMERCIAL PUBLICATION OR FOR THE USE OF PHOTOGRAPHS BY THE COLORADO NEWS MEDIA IN NEWSPAPER ARTICLES, NEWSCASTS OR NON-COMMERCIAL DOCUMENTARIES.

FEES ARE SUBJECT TO CHANGE AT ANY TIME.

Total Fees & Payment Information

Fees:

Research Fee	\$40.00
Reproduction Fee	\$
Collection Use Fee	\$
Other Fees	\$
Tax (8.4%)	\$ WAIVED

Total \$ _____

Payment Information:

Check enclosed (Please make checks payable to Colorado Ski Museum)

Credit Card Payment Amex Visa MasterCard Discover

Card Number: _____ Exp. Date: _____

Name on Card: _____

Billing Zip Code: _____ CVC: _____

***If you prefer to provide billing information over the phone, please call the Museum at (970) 476-1876